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Field Rep / Deliver and Copy Legal and Medical Records

Reply to: dthomas@ronsin.com

Date: 2007-11-02, 10:29AM PDT

Ronsin Photocopy is a statewide record retrieval company that has been in business since 1976. We work with law offices and insurance companies throughout California to obtain business and medical records to prepare our clients for litigation. Ronsin Photocopy is looking to hire a field representative for the Peninsula and San Francisco area. We are looking for an independent and self-motivated individual who lives in or near the city and is looking for an opportunity to grow with an established and expanding company.

Requirements for this position include a clean DMV record and reliable transportation (vehicle with commercial plates is preferred but not necessary). Must be able to pass a drug screen and physical exam as we require you to lift our portable copy machines which weigh approximately 35-40 pounds. It is very important that you are a reliable individual who can be counted on to show up daily and produce at a high level. Any knowledge of the Bay Area is a bonus, but not required.

A field representative's daily job duties include routing work orders, and copying legal documents throughout the Bay Area (primarily the city and peninsula) with our portable copy machines. You will be required to start and end your day in our Hayward office during the initial training period. Upon completion of training and after a mutual comfort level of the position has been established, the potential to work from your own home is a possibility down the road. Our work week consists of Monday through Friday 7:30-3:30 with the potential of overtime as the workload permits. We do not work weekends.

The benefits for working with Ronsin Photocopy include starting pay of \$13.50/hr and up, depending on experience. We also compensate the use and maintenance of your own vehicle with a mileage reimbursement plan. Our current reimbursement is \$.40/mile. We offer medical and dental benefits with a 401k option, as well. In addition, we offer vacation and sick pay.

If this position interests you please respond by fax or e-mail to:

Fax: 510) 785-7672

E-mail: dthomas@ronsin.com

You may also leave a voice message at 800) 331-0006 ext.307

- Compensation: \$13.50 and up, plus mileage reimbursement

- Principals only. Recruiters, please don't contact this job poster.
- Please, no phone calls about this job!
- Please do not contact job poster about other services, products or commercial interests.

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Ronsin Photocopy

26250 Industrial Blvd Ste 104
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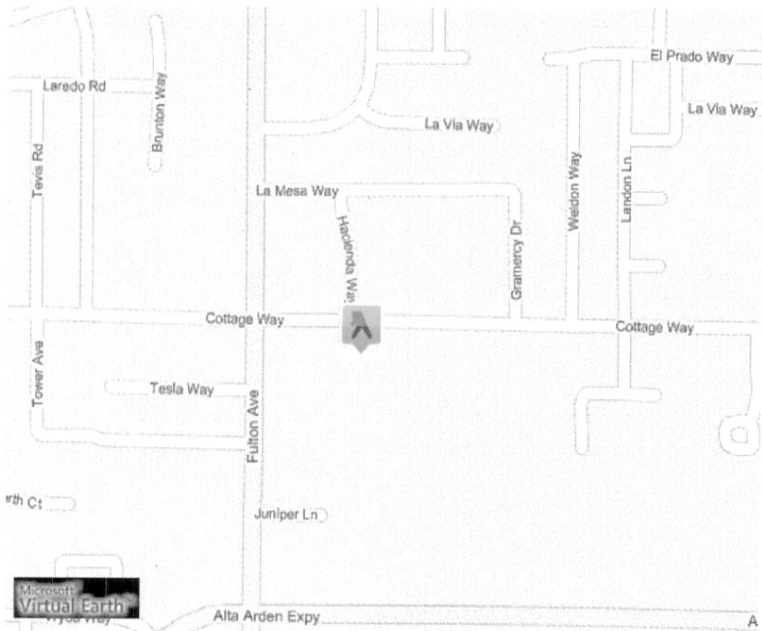
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